

**CITY OF BATH, MAINE  
POSITION DESCRIPTION**

<b>CLASS TITLE:</b>	Laborer	<b>CODE NUMBER:</b>	
<b>DEPARTMENT:</b>		<b>GRADE NUMBER:</b>	
<b>UNION:</b>	Local S89 DL 4 IAMAW AFL-CIO	<b>STATUS:</b>	Non-Exempt
<b>DATE:</b>	November 6, 2019		

**GENERAL PURPOSE:**

Operates a variety of equipment and trucks utilized in construction, maintenance, and repair activities; performs a variety of semi-skilled tasks in the maintenance of light, street, sign, sewer, solid waste, and storm drainage systems.

**SUPERVISION RECEIVED:**

Works under the supervision of the Public Works Foreman and/or work leader.

**SUPERVISION EXERCISED:**

None.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Operates small vehicles not requiring a commercial driver's license such as pickup trucks and snow plows of various sizes and weights in the loading, hauling, plowing, and unloading of various equipment, materials, and supplies. Operates street sweeper, vac-all, jackhammers, pavement cutters, and other small equipment and tools to maintain street and utility systems.

Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor; cleans equipment. Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.

Performs required labor involved in construction and maintenance projects as part of a crew, including sign making, sign installation, carpentry work, masonry work, pavement cutting, ditch digging, laying culvert, backfilling and placing asphalt.

Performs all duties in conformance with appropriate safety and security standards.

Operates a variety of power construction and maintenance equipment used in street and sewer department.

Controls traffic at work sites by flagging to guide traffic through work areas, as required or assigned.

Performs other related duties as assigned.

**DESIRED MINIMUM QUALIFICATIONS:**

Education and Experience:  
High School Diploma

Necessary Knowledge, Skills and Abilities:

Ability to understand and follow oral or written instructions; Ability to observe proper safety precautions; Ability to perform heavy manual tasks under varying weather conditions; Ability to drive and operate a variety of equipment under varying conditions.

May be required to lift equipment, tools or in combination in excess of 50 pounds. Skill in use of tools and the operation of machines and equipment employed in construction and maintenance. Knowledge of traffic laws, ordinances and rules involving the operation of automotive vehicles. Ability to drive various pieces of equipment used by the city.

Ability to carry out assigned projects to their completion; Ability to communicate effectively verbally and in writing; Ability to establish and maintain effective working relationships with employees, supervisors, vendors and the public.

**SPECIAL REQUIREMENTS:**

Current Valid State of Maine Driver's License – Class C  
State of Maine CDL Driver's License Class B within one year of hire.

This position requires progression towards a CDL License for operation of various pieces of town equipment. Gravel truck, snowplows, loader, grader, backhoe, and other assigned equipment or vehicles.

This is a skilled position consisting of equipment operation, manual labor and maintenance repair of various pieces of light and heavy motorized equipment used in road construction, road maintenance, snow removal and other generalized work.

Employee must have the ability to operate the various pieces of

equipment when required to assist the Public Works Department. All such job functions done with independence and subject to review upon completion by the Public Works Foreman.

At various times, upon direction of the Public Works Foreman, this position will include manual labor functions.

**PHYSICAL DEMANDS:**

While performing the duties of this job, the employee is frequently required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch, or crawl. The employee is occasionally required to walk, sit and talk or hear. The employee must frequently lift and/or move up to 10 pounds, and occasionally lift weights up to 50 pounds. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. The City of Bath is an equal employment opportunity employer.