CITY OF BATH, MAINE - ASSESSOR'S OFFICE
CITY HALL
55 FRONT ST
BATH, ME 04530
(207) 443-8336

PERSONAL PROPERTY DECLARATION SCHEDULE
AS OF: *April 1, 2009*

This schedule is required under the statutes of the State of Maine and includes those personal property items that are normally assessed for taxation by the City of Bath. Although this schedule will be accepted by the Assessor as in compliance with the statutes, neither the Assessor nor the City of Bath can guarantee that the Board of Review or the Courts will accept it as a "true and perfect list" should the taxpayer desire to appeal as provided by law from the value determined by the Assessor.

PLEASE RETURN THIS FORM BY MAY 1, 2009 TO THE ASSESSOR'S OFFICE, 55 FRONT ST. BATH, ME 04530

GENERAL INFORMATION: IF THE FOLLOWING INFORMATION IS INCORRECT OR MISSING, PLEASE CORRECT.			
BUSINESS NAME		**Brief Description of Business Activity:**	
LOCATION		**Type of Ownership:**	
MAILING ADDRESS		☐ Sole Proprietor	☐ Maine Corporation
		☐ Foreign Corporation	☐ Partnership
TELEPHONE #		☐ Other:	
ACCOUNT #		***(If applicable)*** **Please provide business Federal Tax ID #:**	
DATE			

General Instruction: Below are three general categories of personal property. Please list each item of personal property used in your establishment under the appropriate category. If you have an item that does not seem to fit into one of the categories place it under Misc. Please indicate the year each item was acquired and the item description. For items purchased new, please indicate the original cost. For secondhand or homemade items, list the year acquired, indicate either the original purchase cost if available or a value estimate, and the approximate age of the item. ***Leased items should be listed separately in the last section of this form.***

GENERAL EQUIPMENT, FURNITURE & FIXTURES, & MISCELLANEOUS

		NEW EQUIPMENT	USED EQUIPMENT		
Year Acquired	Item Description	Original Cost New	Original Cost Used	Value Estimate-Original Cost Unknown	Age of Equipment

ELECTRONIC OFFICE EQUIPMENT, EXAMPLES INCLUDE FAX MACHINES, PHOTOCOPIERS, TELEPHONE SYSTEMS, ETC.

		NEW EQUIPMENT	USED EQUIPMENT		
Year Acquired	Item Description	Original Cost New	Original Cost Used	Value Estimate-Original Cost Unknown	Age of Equipment

COMPUTER EQUIPMENT & PERIPHERALS, EXAMPLES INCLUDE CPU, MONITOR, PRINTER, ETC.

		NEW EQUIPMENT	USED EQUIPMENT		
Year Acquired	Item Description	Original Cost New	Original Cost Used	Value Estimate-Original Cost Unknown	Age of Equipment

Leased Equipment should be reported below

Company	Address	Phone #	Leased Item	Lease Period	Lease Amount

I hereby certify, having carefully read the above, that as to the items upon which this report is made that they are full, true, and correct to the best of my knowledge.

Name:_____Date:_____